



Tutorial Mengubah Tampilan Nama Pengirim E-mail pada SUKAmail

UPT. PUSAT TEKNOLOGI INFORMASI DAN PANGKALAN DATA



Gerbang SUKAmail

Singel akun login

[SUKAdemia] [SUKAmail] [SUKAnet]

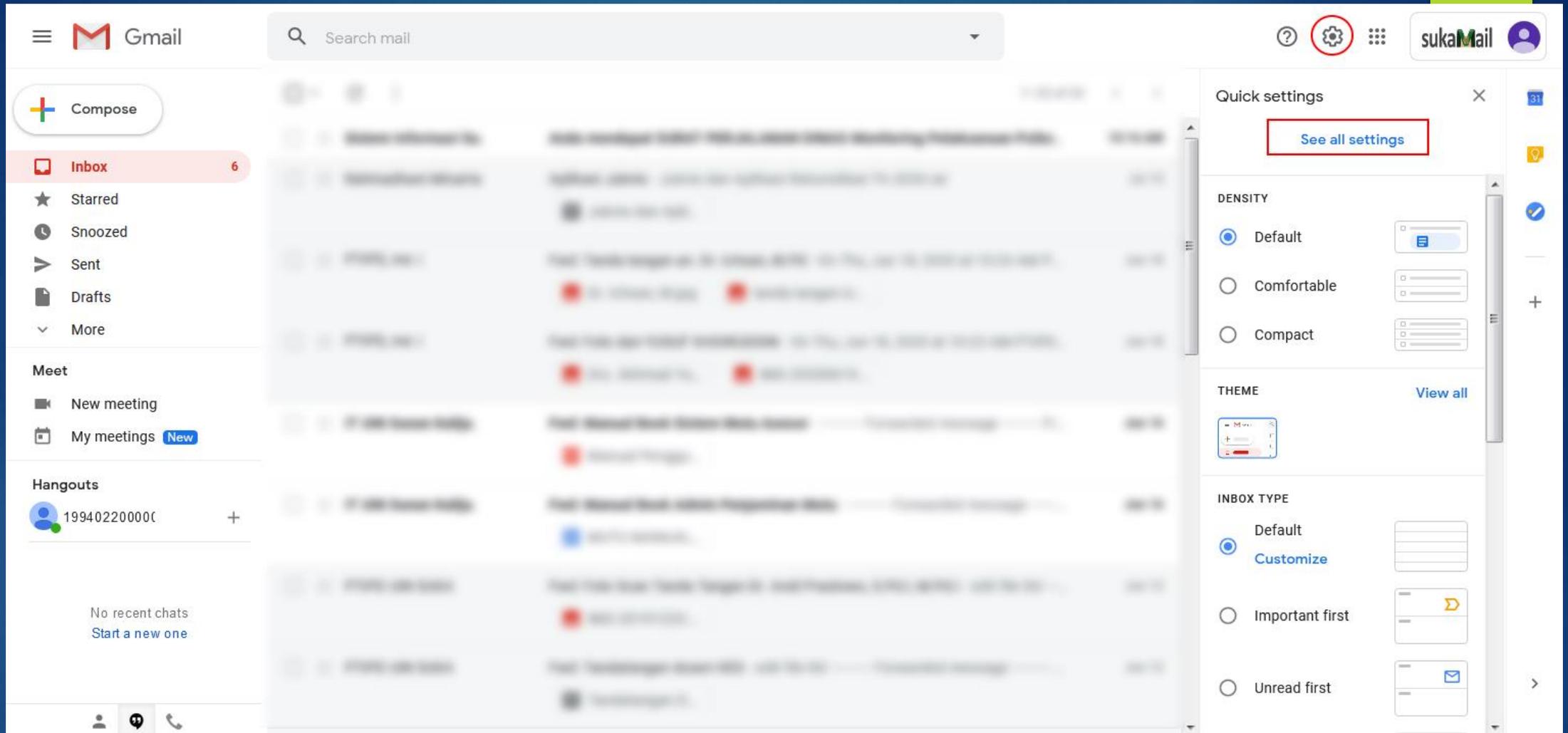
[Bantuan login?](#)

LOGIN

Kontak kami

| [Website](#) | [Phone](#) | [WhatsApps](#) |

- ▶ Akses melalui link : mail.uin-suka.ac.id
- ▶ Masukkan NIP dan Password
- ▶ Kemudian klik tombol **Login**



- ▶ Klik icon 
- ▶ Kemudian Pilih See all settings

Search mail

Settings

General Labels Inbox **Accounts** Filters and Blocked Addresses Forwarding and POP/IMAP Add-ons Chat and Meet Advanced Offline Themes

Change account settings: [Google Account settings](#)
Change your password and security options, and access other Google services.

Send mail as: herwinardicahyo <19940220000001101@uin-suka.ac.id> [edit info](#)
(Use Universitas Islam Negeri Sunan Kalijaga Reply-to address: herwinardicahyo@uin-suka.ac.id
Yogyakarta Mail to send from your other email addresses) **Add another email address**
[Learn more](#)

Check mail from other accounts: [Add a mail account](#)
[Learn more](#)

Add additional storage: Using 1.77 GB.
Need more space? [Purchase additional storage](#)

- ▶ Pilih **Accounts**
- ▶ Kemudian pilih **Add another email address** untuk menambahkan alamat e-mail

Universitas Islam Negeri Sunan Kalijaga Yogyakarta Mail - Add another email a...

https://mail.google.com/mail/u/1/?ui=2&ik=256b489111&j 90%

Add another email address you own

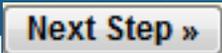
Enter information about your other email address.
(your name and email address will be shown on mail you send)

Name:

Email address:

Treat as an alias. [Learn more](#)

[Specify a different "reply-to" address](#) (optional)

- ▶ Isikan email address sesuai dengan nama email alias yang telah dibuat oleh PTIPD yang dapat dilihat di <http://akun.uin-suka.ac.id/>.
- ▶ Pada kolom **Name**, anda dapat mengisi nama anda sesuai kebutuhan (dengan gelar/tanpa gelar, lengkap atau disingkat).
- ▶ Kemudian klik tombol 
- ▶ Jika email alias masih kosong silakan ajukan permohonan secara kolektif ke PTIPD atau kontak ke Customer Services PTIPD Khusus Staff di nomor **08112837491**.

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Change account settings:

[Google Account settings](#)

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Send mail as:

herwinardicahyo <199402200000001101@uin-suka.ac.id>

default

[edit info](#)

(Use Universitas Islam Negeri Sunan Kalijaga Reply-to address: herwinardicahyo@uin-suka.ac.id

Yogyakarta Mail to send from your other email addresses)

herwinardicahyo <herwin.ardicahyo@uin-suka.ac.id>

make default

[edit info](#)

[delete](#)

[Learn more](#)

[Add another email address](#)

When replying to a message:

Reply from the same address the message was sent to

Always reply from default address (currently 199402200000001101@uin-suka.ac.id)

(Note: You can change the address at the time of your reply. [Learn more](#))

Check mail from other accounts:

[Add a mail account](#)

[Learn more](#)

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- ▶ Alamat Email berhasil ditambahkan
- ▶ Kemudian pilih **make default** untuk menjadikan alamat email utama
- ▶ Untuk login pada SUKAmail tetap menggunakan NIP dan Password

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► Pilih **Always reply form default address**



Terima kasih